

To receive an update on the Town Council CIL project and consider any actions and associated expenditure

Services Committee 14.12.23

It was proposed by Councillor B Samuels, seconded by Councillor Mortimore and **RESOLVED:**

1. To delegate to the Town Clerk to review and sign the funding agreement for the award of £75,000 of CIL funding, subject to the Town Council covering any increase of cost following completion of the formal procurement process;
2. To delegate to the Town Clerk to prepare a specification to tender and comply with the Town Council procurement regulations;
3. To delegate to the Town Clerk to arrange the in-house tender scoring process;
4. To report back at a future Services Committee meeting to appoint a contractor to undertake the work to improve the Pillmere Community Play Provision.

Project Agreement

Cornwall Council's project agreement has now been received for me to review, sign and return on behalf of Saltash Town Council.

Next Steps

1. Return the project agreement;
2. Prepare a tender specification to be advertised in line with Financial Regs and Procurement Regs;
3. Tender opening and scoring;
4. Report to the Services committee for appointment;
5. Contract;
6. Project management;
7. PR - working with Pillmere Community Association;
8. Financial claims.

Resources

Members are asked to support the appointment of Mel Richardson to undertake works up to completion of the project at a cost of £4,000, due to the lack of in-house availability and skill set. See attached quote.

Mel has supported Saltash Town Council with their application to secure £75,000 of CIL funding towards a £95,000 project.

Mel has the skill set and knowledge of Saltash to bring this project to fruition for the residents of Pillmere, other areas of Saltash, surrounding areas, and our neighbouring city Plymouth, with the potential increase in footfall.

The Town Council set aside a budget to support funding bids:

6282 EMF Funding Bid – Available budget £13,500.

Members support is much appreciated.

End of Report
Town Clerk / RFO